



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

To: Superintendents and Homeless Liaisons

From: Mattie McVey Lord

Date: January 12, 2006

Subject: Urgent! Time-sensitive response required by Jan. 25, 2006

On December 30, 2005, the U.S. Congress passed H.R. 2863 and appropriated funds to provide "Temporary Emergency Aid for Displaced Students." The provisions include funds to both public and non-public (private) schools in which students displaced by Hurricanes Katrina or Rita have enrolled. The funds are to be used to provide services and assistance to schools with displaced students. Any eligible school that has served at least one displaced student may apply for these funds. Funds will be allocated in quarterly payments. The purpose of this letter is to alert you of the expedited timeline and process for applying for payments for Quarters 1 and 2.

First, you will need to contact the administrators for the non-public (private) schools within your boundaries. It is your responsibility to make them aware of the impact aid availability and the process for applying. Attached are two forms you must supply to the non-public school officials: (1) Application by Parent or Guardian, and (2) Certification By Non-Public Schools. It is the non-public school official's responsibility to disseminate the information to parents of their students, collect the parent applications, complete the Certification for their non-public school, and return all documentation to your district office no later than Monday, January 23, 2006.

Second, you will need to collect data on the number of displaced students enrolled in your public schools, with and without disabilities, on October 1 and December 1, 2005. "*Displaced student*" is defined as "*a student who enrolled in an elementary school or secondary school (other than the school that the student was enrolled in, or was eligible to be enrolled in, on August 22, 2005) because such student resides or resided on August 22, 2005, in an area for which a major disaster has been declared in accordance with section 401 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5170), related to Hurricane Katrina or Hurricane Rita.*"

Third, use the information gathered regarding displaced students for both public and non public schools within your boundaries to complete the attached "Application by Local Educational Agencies." Both pages of this form must be received by ADE **on or before Wednesday, January 25, 2006**. Signatures are required. In order to receive funding for Quarters 1 and 2, your LEA must adhere to this timeline. **No extensions to this deadline are available.**

If you have not enrolled any displaced students, nor have any non-public schools within your boundaries, you need not apply.

All letters and forms will be available for download at <http://www.ade.az.gov/katrina>. Please feel free to contact me with any questions, comments, or concerns. I can be reached by phone at (602) 542-4963, by email at mmcvey@ade.az.us, or fax at (602) 542-3100. As always, your cooperation is greatly appreciated.